Order (Vendors)

Overview

The **Vendors** section allows administrators to create and manage vendor information within the application. Vendors can be associated with products and packages to help organize inventory and supplier-related data.

Add New Vendor

To create a new vendor:

1. Navigate to **Modules → Vendors**.
2. Click **Add New Vendor**.
3. Enter the **Title** of the vendor.
4. Click **Submit** to save the vendor.

After successful creation, the system displays the following confirmation message:

> **Add: Success!**
> *Vendor Added Successfully.*

Vendor Details

The following field is available while creating a vendor:

Field	Description
Title	Enter a unique and meaningful name for the vendor.

Vendors List

After a vendor is created, it appears in the **Vendors** list.

The list contains the following information:

Column	Description
Title	Displays the name of the vendor.
Products	Shows the number of products associated with the vendor.
Packages	Shows the number of packages associated with the vendor.

Manage Vendors

Administrators can:

- Add new vendors.
- View all available vendors.
- Associate vendors with products.
- Associate vendors with packages.
- Update or remove vendor information when required.

Best Practices

- Use meaningful vendor names for easy identification.
- Create separate vendor entries for different suppliers.
- Verify vendor details before associating them with products or packages.
- Remove unused vendor entries to keep the vendor list organized.

> **Important:**
> A vendor is created only after entering the required **Title** and clicking the **Submit** button. Once saved, it becomes available for association with products and packages.

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